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Function No. 60300— FAACS Online	TOPIC	FAACS ERROR MESSSAGES
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#### Overview

#### Introduction

This topic provides a list of messages that occur in the FAACS online system's screens and reports. FAACS users may encounter two types of messages.

FAACS has edit routines designed to ensure all data entered into FAACS master file asset records is valid. One set of errors and related messages results from systems edits that ensure the validity of data entered in FAACS data elements. These messages have assigned code numbers and are contained in the FAACS error message table that is accessed during screen edits of data elements. These messages are termed *routine edit error messages*. Presentation of these error messages generally includes the correct format for valid data for the related data element.

Another set of messages has been made necessary by the use of the online data entry environment. Some of these are error messages, others merely communicate necessary information. These are not contained in the error message table but are an integral part of the online operating environment. They do not have assigned code numbers. These messages may be termed *online environment messages*. These messages are generally self-explanatory.

Up to four messages can be displayed simultaneously on the screens of the FAACS online system.

Since this topic contains only messages that occur frequently, an agency may encounter messages NOT listed in this topic. If this occurs, first determine whether the message provides sufficient explanation to correct the situation. If NOT, contact the Assistant Manager, Fixed Assets and Indirect Cost, whose contact information is shown below.

#### Online Environment Error Messages

Online Environment error messages provide a list of errors resulting from the incorrect use of the online system. These error messages appear on screens in the FAACS online system. Some of these represent errors requiring correction, while others represent conditions requiring no action. They have been categorized since many represent similar conditions.

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**Routine Edit Error Messages** 

Routine Edit error messages provides a list of coded error messages resulting from the FAACS data element edit function that frequently appear on screens in the FAACS online system and in related reports.

### **Contacts**

**DOA Contact** 

Assistant Manager, Fixed Assets and Indirect Cost

(804) 225-2646 FAX (804) 225-2430

 $\searrow$ 

finrept@doa.virginia.gov

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### **Online Environment Error Messages**

#### Agency Number

When an agency has NOT entered an agency number, has NOT entered a correct agency number, or has entered an agency number that they are NOT authorized to use, either of the following online messages may appear:

Agency Not Valid Agency Required
Agency Security Not An Auth Agy Invalid Agency

Invalid Agency - No Security No Security for Agency
Not Authorized For This Agency Unauthorized Access Agency

No Authorization To Update Files

Records Successfully Updated

#### **Assets Added**

If an asset IS ADDED OR IS UPDATED SUCCESSFULLY to the selected file, the following messages may appear:

Record On Transaction File

Add Successful Record Added
File Updated Have Been Updated
Transaction On Transaction File Asset On Transaction File

Record Changed Record Updated

Record Deleted

#### Asset Not Added

If an asset IS NOT ADDED OR UPDATED SUCCESSFULLY to the selected file, the following messages may appear:

Add Not Successful No Records Changed Update Not Successful

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### Online Environment Error Messages, Continued

#### Asset Exists If an asset ALREADY EXISTS on one of the system files, the following

messages may appear:

Record Already Exists Asset On Transaction File
Record Already Exists On Trans File Record On Transaction File

Transaction On Transaction File Record On Err File

#### Asset Does Not Exist

# If an asset DOES NOT EXIST on the selected file, the following messages may appear:

Asset Not On File Asset Not On Transaction File

Asset Not On Master File Record Does Not Exist On Transaction File

Record Not Found On DE File
Record To Delete NOT On File
Requested Record Not Found
Transaction Not On Err File

No Record Found No Record On File
No Record For ID No Record To Delete

No Data To Retrieve

#### Invalid Data Entry

# When invalid data has been entered in a field, the following messages may appear:

Invalid Data - Element Value
Invalid Data Entry
Invalid Data Entry Value
Invalid Data Length
Invalid Element No.

Invalid Inquiry Value Invalid Error Correct Value
Invalid Entry Date Error Exists In Element #

Invalid Release Value Invalid Status Code
Invalid Status - Must Be: H or R Invalid User Agency

Useful Life Not Numeric Status Filed Must Be R or H or I

Invalid Table-80 Value Invalid Table-81 Value Invalid Table-82 Value Invalid Table-83 Value Invalid Table-84 Value Invalid Table-85 Value

Invalid Table-87 Value

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### Online Environment Error Messages, Continued

File Status If the user has reached the BEGINNING OF FILE, END OF FILE or there are

NO MORE RECORDS TO DISPLAY, the following messages may appear:

Beg of File End of File

End of File for Agency No More Records

No More Record For ID No More Record To Display

Reached Beginning of File Record End of File

If a user has NOT been set up in the FAACS SECURITY FILE OR DOES **Security Invalid** 

NOT HAVE THE APPROPRIATE SECURITY, the following messages may

appear:

No Security For Updating Security Violation

Status Access Authorization Is Needed Status Code Security Violation

**Deletion** To confirm whether TO DELETE A RECORD OR NOT, the following Confirmation

messages may appear:

Do You Want to Delete The Record Delete Record (Y or N)

The Data Entry Record Was Deleted

Miscellaneous Data Item Is Longer Than Allowed - This message may appear during a data Messages element change, when the data entered for the field is longer than the maximum

allowable.

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### **Routine Edit Error Messages**

E060: Funding Source Missing or Invalid

#### Valid codes for funding source are:

- 10 General Obligation Bond
- 15 Revenue Bonds
- 20 Federal Grant
- 30 Non-Federal Grant
- 40 General Fund Revenues
- 45 Virginia College Building Authority
- 47 Virginia Public Building Authority
- 48 Contributed Capital VPBA
- 50 Special Fund Revenues
- 60 Gifts/Donations
- 70 Local Funds
- 80 Other Funds
- 85 Treasury Board Financing
- 87 Other Installment Purchases
- 90 Higher Education

If the expenditure document specifies fund 0100, Funding Source must be "40".

E108: Asset Category Missing or Invalid

#### Valid codes for asset category are:

- 1 Land
- 2 Buildings
- 3 Improvements other than buildings
- 4 Equipment

E109: Identification Number Cannot Be Spaces Alpha or other non-numeric characters cannot be entered in the identification number filed.

E110: Acquisition Date Must = MMDDYYYY The date format is 2-digit month, 2-digit day, and 4-digit year.

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E111:

Valid codes are:

Acquisition Cost Basis is Invalid

A - Appraisal

E - Estimate

H - Historical

E112:

Valid codes are:

Acquisition Cost Method is Invalid

P - Purchase

L - Lease

I - Installment Purchase

C - Construction

T - Trade-in

D - Donation or gift

O - Method other than those listed above

N - Not applicable

E113: Asset Value < Cap Limit Must Control A transaction has been entered as capitalizable with an amount below the cap limit. See also, CAPP Volume 1, Topic No. 30305, "Capitalized and Controlled Assets."

E114: Own Status Code is Missing or Invalid

#### Valid codes are:

- A Owned by an agency of the Commonwealth of Virginia (COV)
- G owned by COV and the federal government
- S Federally owned
- F Jointly owned by COV and another state
- C Jointly owned by COV and a locality
- P Jointly owned by COV and a private organization
- O Other
- L Leased

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E115: Valid codes are:

Availability Code is Missing or Invalid A - AvailableU - UnavailableS - Surplus

E116: Valid codes are:

Condition Code is Missing or Invalid A - AvailableU - UnavailableS - Surplus

E117: Tag Indicator is Missing or Invalid Valid codes are:

Y - Yes N - No

E118: Nomenclature Invalid for Asset Category A list of valid nomenclature codes is located in CAPP Topic No. 60302,

"Nomenclature Codes."

E119: Nomenclature

Code is Missing or Invalid A list of valid nomenclature codes is located in CAPP Topic No. 60302,

"Nomenclature Codes."

E120: Fiscal Year is Not Numeric Fiscal year must be a 4-digit number.

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E121: Fiscal Month is Not Numeric	Fiscal month must be a 2-digit number.
E122: Fiscal Month Cannot be Greater Than 12 or Less Than 1	Fiscal month must be a number between 1 to 12, inclusive.
E123: Acquisition Date Greater Than Current Date	The acquisition date cannot be greater than the current date.
E124: Quantity is Not Numeric	Quantity is a 6-digit numeric field.
E125: Responsible Position is Missing	Responsible position is a 12-digit alpha/numeric field.
E126: Last Physical Inventory Date Must = MMDDYYYY	The date format is 2-digit month, 2-digit day, and 4-digit year.

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E128: Location Building ID is Missing	Building ID is a 5-digit alpha/numeric filed.
E131: Missing/Invali d FIPS Code	A valid list of FIPS codes is located in CAPP Topic No. 60104, "Agency and FIPS Codes."
E132: FIPS Code Not Found in FIPS Table	A valid list of FIPS codes is located in CAPP Topic No. 60104, "Agency and FIPS Codes."
E133: Negotiated Use Allowance is Invalid	This represents the negotiated use allowance granted for an asset in indirect cost pool. The current rates are 2% for buildings and 6 2/3% for equipment.
E134: Salvage Value is not Numeric	Salvage value is a 12-digit number.
E135: Missing Description Line	The first description line is required.
E136: Component Agency is Invalid	The agency code has not been set up in the CARS D09 table. A valid list of agency is located in CAPP Topic No. 60104, "Agency and FIPS Codes."
	Continue I am mark a mark

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E137: Component Category is Invalid Valid codes for asset category are:

- 1 Land
- 2 Buildings
- 3 Improvements other than buildings
- 4 Equipment

E138: Component Identification is Invalid Component ID must exist on FAACS master file.

E139: Installation Date Must be MMDDYYYY The date format is 2-digit month, 2-digit day, and 4-digit year.

E140: Acceptance Date Must Be MMDDYYYY The date format is 2-digit month, 2-digit day, and 4-digit year.

E141: Agency Not Permitted to Input to FAACS The agency code has not been set up in the CARS D09 table. A valid list of agency is located in CAPP Topic No. 60104, "Agency and FIPS Codes."

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E142:	Asset is
Not O	wned and
Not Co	ontrolled

Asset has an ownership status code of "L" and does not have the controlled indicator set to "C".

E143: Control Indicator Must be a "C" or Blank A "C" is this field indicates that the agency wishes to control the asset within FAACS, and that it does not meet the Comptroller's criteria for asset capitalization. Otherwise this field should be blank.

E144: Nomenclature Code is Not Numeric A list of valid nomenclature codes is located in CAPP Topic No. 60302, "Nomenclature Codes."

E145: Agency Loan To Code is Invalid The agency code has not been set up in the CARS D09 table. A valid list of agency is located in CAPP Topic No. 60104, "Agency and FIPS Codes."

E146: Replacement Index Not Numeric Replacement index must be a 12-digit number.

E147: Asterisk Invalid for Description 1 An asterisk cannot be placed in the description field when adding an asset.

E149: Last Physical Inventory Date Greater Than Current date Last physical inventory date cannot be greater than current date.

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E150: Useful Lfe Less Than 2 Years Must be Controlled	_
E151: GFAAG	

Asset should be controlled, if useful life is less than 2 years

Fund

**Disallowed for** 

Fund code 15 is not allowed for this agency

E160:

Agency

**Component ID** Not Found in Master File

Component ID must exist on the FAACS master file.

E169: Nomenclature **Code Not Found** 

A list of valid nomenclature codes is located in CAPP Topic No. 60302, "Nomenclature Codes."

in Tables

E170: **Acquisition Date** 

Must = **MMDDYYYY**  The date format is 2-digit month, 2-digit day, and 4-digit year.

**E171:** Cost **Code Invalid**  A valid list of cost codes is located in CAPP Topic No. 60105, "Cost Codes."

E179:

The date format is 2-digit month, 2-digit day, and 4-digit year.

**Acquisition Date** is Not Numeric

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E180: Zero Not Allowed for Asset Quantity	The quantity cannot be zero.
E181: Fund Code is Invalid or Missing	Valid codes are 1500, or codes in 0300 series, 0500 series, 0600 series, or 0700 series.
E189: Salvage Value Exceeds Acquisition Cost	Salvage value cannot exceed the acquisition code.
E191: Program is invalid or missing	A list of Program codes is located in CAPP Topic No. 60107, "Program Codes."
E201: Subprogram Code is invalid	A list of SubProgram codes is located in CAPP Topic No. 60107, "Program Codes."
E211: Element Code is Invalid	A list of Element codes are located in CAPP Topic No. 60107, "Program Codes."
E231: Funding Code is Invalid	Funding source code is invalid. For list of valid funding source, see error message E060.
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E239: Surplus Date Required For Surplus Code	The date format is 2-digit month, 2-digit day, and 4-digit year.
E240: Surplus Code Required for Surplus Date	A surplus code of "S" in the availability code field is required if a surplus date is entered.
E241: Funding Amount is Not Numeric	Funding amount is a 12-digit number
E249: Disposal Info Requires Disposal Code	Disposal information field is required if a disposal code is entered.
E250: Disposal Date Must = MMDDYYYY	The date format is 2-digit month, 2-digit day, and 4-digit year.
E251: Disposal Date is Missing	The date format is 2-digit month, 2-digit day, and 4-digit year.
E252: Disposal Proceeds Not Numeric	Disposal proceeds is a 12-digit number.
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E253:	<b>Disposal</b>
Code i	s Invalid

Valid codes are:

- S Sale or Trade-in
- A Abandoned
- L Lost or Stolen
- T Transfer
- C Casualty Loss
- K Cannibalized

E254: Disposal Quantity Exceeds Asset Quantity Disposal quantity cannot exceed the asset quantity.

E255: Surplus Date Must = MMDDYYYY The date format is 2-digit month, 2-digit day, and 4-digit year.

E256:
Maintenance
Inception Must
= MMDDYYYY

The date format is 2-digit month, 2-digit day, and 4-digit year.

E257: Maintenance Expiration Must = MMDDYYYY The date format is 2-digit month, 2-digit day, and 4-digit year.

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E258:

The date format is 2-digit month, 2-digit day, and 4-digit year.

Maintenance **Renewal Date** 

Must =

**MMDDYYYY** 

E259:

The date format is 2-digit month, 2-digit day, and 4-digit year.

Warranty **Expiration Date** 

Must =

E260:

**MMDDYYYY** 

Maintenance is a 12-digit number.

Maintenance **Amount Field Not Numeric** 

E261: Must be

**Plus or Minus** for Cumulative Cost

Valid Codes are:

-- Minus + - Plus

E262:

Replacement **Value Not** Numeric

Replacement value is 12-digit number.

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E263:

Valid codes are:

Replacement Basis Code is Invalid

S - System calculated

A - AppraisalE - Estimated

E264: Actual value is not numeric

Actual value is a 12-digit number.

E265: Actual Value Basis Code is Invalid Valid codes are:

S - System calculated

A - AppraisalE - EstimatedH - Historical

E266:

The date format is 2-digit month, 2-digit day, and 4-digit year.

Insurance Expiration Must =

**MMDDYYYY** 

E267: Valid codes are:

Insurance Policy Type Code is Invalid

S - Self-insuredB - Blanket policyI - Individual policy

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E277: Disposal quantity is a 6-digit number. **Disposal Quantity is Not** Numeric **E278:** Last The date format is 2-digit month, 2-digit day, and 4-digit year. **Appraisal Date** Must = **MMDDYYYY** E281: Valid transaction codes located in CAPP Topic No. 60103, "Transaction Codes." **Transaction Code is Invalid** or Missing E321: [Refer to Error Message E060 for a list of valid funding source codes.] **Funding** Source Required E330: Asset [Self-Explanatory] Value Exceeds **System** Limitation E331: Valid transaction codes located in CAPP Topic No. 60103, "Transaction Codes." **Transaction Code Invalid** Useful life varies by more than 20% from that permitted by nomenclature code. E339: Useful Life Less Than Minimum **Permitted** 

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E340: Useful Life Exceeds Maximum Permitted	Useful life varies by more than 20% from that permitted by nomenclature code
E351: Project Code Required Program 998	Refers to capital outlay project code only.
E361: Program 998 Required Project Code	Refers to capital outlay project code.
E971: Change Not Allowed on Disposed Asset	[Self-Explanatory]